

Grant Application Guidelines

There are two (2) grant submission due dates each calendar year. In the Fall it is October 15 and in the Spring it is March 31. The Foundation allocates grants based on the grant funds available at the time.

All grant requests within Waterloo Region will be considered. The following guidelines are provided to clarify the priorities of the Foundation.

The Catholic Community Foundation of Waterloo Region supports projects that:

- Are one time direct costs such as sacred furnishings, learning materials
- Provides direct benefit to groups – particularly youth
- Supports our Catholic faith, its values and traditions
- Addresses the needs of those in our community who are facing barriers

The Catholic Community Foundation of Waterloo Region will **typically not** fund:

- Routine/ongoing operating expenses such as salaries, rental of space or equipment
- Transportation
- Expenses related to construction
- Maintenance expenses such as painting & landscaping
- An organizations ongoing or core expenses
- Expenses that have already been paid or events that have already taken place

An organization requesting funds must qualify under the Canada Income Tax Act as a charitable organization.

Funds will be provided when all necessary documentation and other financial commitments are completed.

Documentation will be requested to ensure that all funds granted are used for their intended purposes.

The Foundation appreciates and will request pictures, programs or testimonials to publicly recognize the work of the Catholic Community Foundation of the Waterloo Region either on our website or Facebook page.

The Foundation reserves the right to make exceptions to our guidelines.